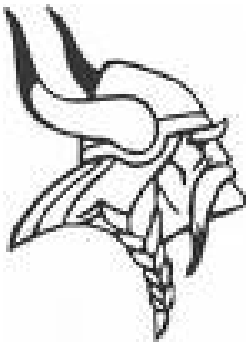
Student Handbook 2016-2017

"Home of the Vikings"



Marysville High School

555 East Huron Blvd.
Marysville, MI 48040

www.marysvilleschools.us

364-7161 (Main Office)
364-7313 (Student Services)
364-7389 (Athletic Office)
Fax: 364-8878

This Handbook Belongs To:

Name _____
Address _____
City/Town _____Zip Code_____
Phone _____

MARYSVILLE HIGH SCHOOL SONG

Marysville High We Cheer For You
With Voices Strong and Clear For You
Every Classmate Young and Old
Cheers With Spirit Brave and Bold
For Dear Old Marysville High,

Marysville High We Sing To You
Glory and Honor Bring To You
Every Hero On the Field
To a Rival Never Yields
For Dear Old Marysville High

Marysville High We'll Fight For You
We'll Keep Your Banners Bright For You
With Our Loyal Hearts So True
We Will Always Fight For You
Our Dear Old Marysville High

Marysville High We'll Win For You
We'll Claim the Championship For You
We Will Always Bring You Fame
To Your Ever Glorious Name
Our Dear Old Marysville High

MARYSVILLE HIGH SCHOOL MISSION AND VISION

VISION STATEMENT
Every student will excel both personally and for the benefit of humanity.

MISSION STATEMENT
Personalize learning for every student through rigor, relevance and relationships.

ANNUAL REPORT
The Marysville Public Schools District Annual Report is available at the District's Web Site:
www.marysvilleschools.us

MARYSVILLE PUBLIC SCHOOLS

2016-17 Parent/Student Handbook

Welcome to MARYSVILLE PUBLIC SCHOOLS, where great futures begin!

Dear Parents/Guardians,

Providing personalized learning for every student through rigor, relevance and relationships is the mission of the Board of Education and staff of Marysville Public Schools. However, we invite you to share this responsibility with us by closely monitoring your child's academic progress and gaining a clear understanding of the standards we have for our students—standards that are vital to advancing the learning process. We also ask that you take time to review the important information and expectations contained in this handbook with your child. By working together, we can ensure that every child will excel, both personally and for the benefit of humanity.

Sincerely,

David Schmorrow
President, Board of Education

Shawn K. Wightman, Ed.D.
Superintendent of Schools

Marysville Public Schools

BOARD OF EDUCATION

David Schmorrow, *President*
Kevin Palmateer, *Vice President*
Nicole Winston, *Secretary*
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Barry Kreiner, *Trustee*
Jeff Tucker, *Trustee*
Dave Watson, *Trustee*

This handbook is also available on our website at www.marysville.k12.mi.us.

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ACADEMICS

BOOKS AND FEES

A $10 book deposit and a $1 activity fee will be charged to all students at the beginning of each year. Students may borrow books from the bookstore at the beginning of each semester. Students are responsible to maintain their assigned books in good condition and to return the same book at the end of the course. Chromebook fees will be charged as determined by the Marysville Technology Department and MHS administration.

Books (including bar-codes) lost, damaged, or stolen must be paid for by the student to whom they were issued. The $10 book deposit will be forfeited if a student fails to personally return his/her books. The $10 book deposit fee will be returned to the student at the end of the school year only if the books are returned in good condition.

ACADEMIC REPORT TO PARENTS

Report Cards will be mailed three times each semester (at the end of each six week marking period). The final grade for the semester is the official grade that goes on the high school record and transcript. The final grade is determined by averaging the three six-week grades; each marking period grade is worth 30 percent and the final exam is worth 10%. Parents may contact high school faculty via their email addresses and/or by phone.

TOP 25

The "Top 25" students completing the Michigan MERIT curriculum will be recognized during senior activities. This is based on the first seven semesters.

PARENT CONFERENCES

All parents are invited and encouraged to visit the High School, taking advantage of the opportunity to talk with teachers, counselors and administrators. In addition, parents or teachers may request a conference at any time during the school year. Parents may also contact high school faculty via their email addresses and/or by telephone.

GRADE POINT AVERAGES AND CLASS RANK STATUS

Grade Point Averages (GPA) will be determined, by the chart listed below.

Grade			Criteria
A+	98%	100%	4.334
A	93	97	4.000
A-	90	92	3.666
B+	87	89	3.334
B	83	86	3.000
B-	80	82	2.666
C+	77	79	2.334
C	73	76	2.000
C-	70	72	1.666
D+	67	69	1.334
D	63	66	1.000
D-	60	62	0.666
E		59	000

Final Semester Grades will be determined by averaging the percentage (0-100) grades from the three marking periods and Final Exam. Each marking period is worth 30% of the Final Grade and the Final Exam is worth 10%. Each marking period is approximately six weeks in length. Any grade reduction received from our attendance policy will be applied to the marking period grade. The rank status for graduating seniors will be based upon 7 semesters.

ADVANCED PLACEMENT CLASSES

Students who take and pass Advanced Placement Courses will receive MERIT Credit. The value of the MERIT Credit is 1.0 added to the final semester grade. A Spring AP Parent/Student meeting will be held annually. Two weeks into AP courses, parents, students, and/or teachers can request to withdraw from the yearlong commitment required for the AP courses**.**

PERSONAL CURRICULUM

For information regarding Personal Curriculum, please go to the Marysville High School Website or the Michigan Department of Education Web Site reference Personal Curriculums.

INCOMPLETE GRADES

Students will have six weeks to make up incomplete final grades on their report cards. It is the student's responsibility to contact the teacher to make arrangements to eliminate the incomplete grade. Please note the following:

1. Students have six weeks from the date of the incomplete to meet the expectation(s).
2. If, after six weeks, a student has not met the expectation(s), the following will occur:
   A. The permanent grade will be calculated without the missing work.
   B. When money is owed to the school district (for a book, fine, project, lock, etc.), the student will be given a permanent grade of "E" for the class.

Graduation Requirements

Only those students who have completed graduation requirements, to include 11th Grade State Tests, and are recommended by the principal and faculty, shall be graduated by Marysville High School (general school laws apply).Students may earn a Certificate of Completion through recommendation of the IEP team and completion of their IEP goals and objectives. A successful attainment of a Certificate of Completion allows the student to participate in all gradation activities.

Seniors are eligible to graduate during scheduled Commencement ceremonies only if they have acquired the number of credits and the required types of credit taken. Additionally, for seniors to be able to participate in Graduation ceremonies, the following minimum requirements must be met: enrolled at M.H.S. and qualify for diploma. Seniors will not be allowed to participate in any Cap & Gown Senior Activities unless their graduation credits and expectations have been met. The last day seniors are in attendance, as established by the high school principal, will be considered the cutoff date for final senior pass/fail status.

A minimum of 22 credits must be completed to qualify for graduation. They must be distributed in the following manner:

Class of 2017-2020 Subject Requirements:

English 9,10,11,12	4 units
Mathematics (4 credits in HS)	4 units
Science (Bio., Chem., Physics)	3 units
Civics (9)	½ unit
Economics (9)	½ unit
U.S. History (10)	1 unit
World History (11)	1 Unit
Health (9)	½ unit
Into. To Lifetime Fitness (9)	½ unit
Visual, Performing, Applied	1 unit
Foreign Language	2 units or 1 unit foreign language and 1 unit additional visual, performing, applied.

6 Electives
16 Required Courses=22 Total Credits

ATTENDANCE

A student must attend Marysville High School four (4) years or be a transferring student from another high school to meet the attendance requirement. In accordance with the State of Michigan requirement, students attending Marysville High School must be enrolled on a full-time schedule. Exceptions can be made, but reduced schedule documentation must be filed and approved by administration.

DROPPING A SUBJECT

Only under special circumstances, with the permission of the respective instructor, will students be permitted to change a schedule after the first week of the semester.

TESTING OUT

For information regarding Testing Out, please go to the M.D.E. website, reference testing out. Windows are 5/11/16 – 5/29/16 for fall semester and 11/30/16 – 12/18/16 for winter semester.

NATIONAL HONOR SOCIETY

The National Honor Society is composed of those students who are selected for their: scholarship, character, leadership and service. They are endorsed by instructional staff, counselors and administrators, and inducted into the N.H.S. each spring. To be eligible for membership in the Marysville Chapter of the N.H.S., a student must be a sophomore, junior, or senior: have a 3.50 grade point average, or above, and be in attendance at Marysville High School for one (1) full semester.

During second semester of each school year all students, sophomore and above, with a 3.5 cumulative grade point average will be invited to apply for membership in the Marysville Chapter of the National Honor Society. A portfolio representing all of their accomplishments must be submitted as well as a student activities sheet that lists activities in four areas: Co-curricular Activities, Leadership, Service, and Work Experience/Recognition/Awards. At a staff meeting all teachers will rate the students that they know in the following three areas: Character, Leadership, and Service. The ratings will be reviewed by the N.H.S. Executive Faculty Council to determine membership.
*Complete N.H.S. guidelines may be obtained by contacting the respective N.H.S. advisors.

ACADEMIC AWARDS PROGRAM

The intention of the Academic Awards program is to honor and reward students who have demonstrated exemplary scholarship during the school year.

The Counseling Department will be responsible for establishing who has met the requirements for the award and maintaining the display case.

A. To be eligible, students must:
   1. Maintain a 3.5 grade point average in all classes, for the year.
   2. Be enrolled in regular or honor classes.
   3. Enroll in eight academic classes each year as a freshman and sophomore and enroll in six academic classes as juniors and seniors (an even distribution of four each semester is recommended). Academic classes include English, Social Studies, Health, Mathematics, Science, Foreign Language, and Computers.

B. Awards vary each year:
   1. At the end of the first year eligible students will receive a certificate.
   2. At the end of the second year eligible students will receive a letter bearing the designation Scholar. This letter will be a different style than the athletic varsity letter.
   3. At the end of the third year eligible students will receive a medal of the "Lamp of Learning"
   4. At the end of the fourth year eligible students will receive an Academic Award. Fourth year status is based upon the grades of seven semesters plus midterm grades of the eighth semester.
   5. The awards will be handed out during a presentation in early Fall for sophomores, juniors and seniors. Additional senior awards will be made at the annual Honors Assembly in late May or June.

DUAL ENROLLMENT

A student who is enrolled in at least one high school class and who meets the following requirements would be able to participate under the provisions of this bill:

- A student in grade 11 who has passed the appropriate section of the PLAN or State of Michigan approved High School Test is eligible to enroll in a class in that subject area.
- A student in grade 12 who has met the requirements for an endorsed diploma in one or more subject areas of the MEAP High School Test.
- A student in grade 12 would be eligible under this bill for courses in the subject area in which the student has completed the requirements for an endorsed diploma, computer science, or foreign language courses not offered by the school, and fine arts programs as permitted by the district.

ELIGIBLE COURSES

- A course not offered by the school district under the AP format
- An AP course offered, but not available to the student due to a scheduling conflict beyond the eligible student's control as determined by the Board of Education
- An academic course not ordinarily taken as an activity course
- A course that the post-secondary institution normally applies toward satisfaction of degree requirements
- A course not in the subject areas of hobby craft, recreation, physical education, theology, divinity, or religious education

ELIGIBLE POST-SECONDARY INSTITUTIONS

- Any state university, community college, or independent nonprofit degree-granting college or university that is located in this state and that chooses to comply with this act.

ELIGIBLE CHARGES

- Tuition and mandatory course fees, materials fees, and registration fees required by an eligible institution for enrollment in an eligible course
- Not transportation, parking costs, books or activity fees

STATE FUNDING/FOUNDATION GRANT

- Provides financial support for each student in a school district from state taxes
- Local districts may use local operating revenue

EFFECTIVE DATES

- April 1, 1996: Public Act 160 (House Bill 1643)
- July 1, 1996: Public Act 159 (House Bill 1640) and 161 (House Bill 1642)

Parent permission form must be signed and on file to participate in dual enrollment**.**

UNIVERSITY ADMISSION REQUIREMENTS

Public universities in the State of Michigan have adopted specific admissions requirements for students who graduate from high school starting in 1995. The new requirements are an outgrowth of an initiative to improve the academic preparation of students seeking admission to a state university.

To be eligible for regular admission to a public university's four-year degree program in Michigan, a high school student must successfully complete the following requirements (beginning with the class of 1995):

- ENGLISH - 4 years required.
- MATHEMATICS - 3 years required including intermediate algebra. Four years strongly recommended.
- BIOLOGY/PHYSICAL SCIENCES - 2 years required. Three years strongly recommended to include 1 year of a laboratory course.
- HISTORY AND SOCIAL SCIENCES - 3 years required.

Prospective students are also encouraged to complete courses in the following areas:

- FOREIGN LANGUAGE - 3 years strongly recommended.
- FINE AND PERFORMING ARTS - 2 years strongly recommended.
- COMPUTER LITERACY - 1 year of hands-on experience in using computers strongly recommended.

The universities recognize that, for a variety of reasons, some students may not be able to complete all of the requirements. In such circumstances, students may still be considered for admission and, therefore, are encouraged to apply to a university of their choice. In all instances, each university has final authority for admissions decisions, based on the level of achievement required and other indicators of potential for academic success.

Students are encouraged to make the best use of courses that are offered at their high school. By doing so, they are more likely to develop the competencies and skills that are essential for academic success and, at the same time, have greater control over their choice of college and career options.

PARTICIPATION IN DIVISION I OR II SPORTS

Please refer to the following NCAA Clearinghouse Web Site:
https://web1.ncaa.org/eligibilitycenter/common/

SPECIAL PROGRAMS

During the course of four years many of our students will participate in the following programs.

Educational Development Plans

Students at M.H.S. will explore potential careers through a series of activities and topics in grades 8-12. The Social Studies Department supplements their content with interest surveys, aptitude tests, job outlook information, educational opportunities, and other School-to-Work activities. The career awareness and exploration activities and topics attempt to connect the academic curriculum with the employability skills and expectations needed by workers in the next century. With an *Educational Development Plan* (EDP), students, their parents and counselors may begin planning a four year sequence of course work and activities that will meet the student's post-secondary and career goals.

Junior and Senior Special Programs

The following programs are available to juniors and seniors. Freshmen and sophomores should fulfill all requirements so they may enter a program their junior year if they desire.

St. Clair TEC

The St. Clair TEC is an option available to 11th or 12th grade students. TEC offers classes in 53 areas of study representing over 200 occupations.

M.H.S. students who attend TEC are expected to abide by the rules of both TEC and M.H.S. The high school administration reserves the right to assign or remove students from TEC. Classes passed at TEC provide credit towards graduation from M.H.S.

M.H.S. provides transportation to and from TEC. Students may sign up for TEC in the Counseling Office. Student enrollment at TEC is based on the following criteria: attendance, teacher recommendations, age (16 years or older), grade in school, program desired, academic achievement, and past school performance.

Adult Education

Students who are lacking the necessary credits toward graduation must comply with the Marysville Board of Education requirements for acquiring credits which may be used towards your high school diploma.

Alternative Education

The East China School District administers an Alternative High School Learning Program. The purpose is to provide students the opportunity of a nontraditional approach to education, ensuring a safe and supportive learning environment so that all students may experience some degree of success.

M.H.S. Viking Academic Center (VAC)

The VAC will assist students who need academic support. The center will also be available for test reading, coaching (defining words used in questions, etc.), use of notes, open book, use of calculators/student guides, and homework assistance. A quiet work area with minimal distractions will be provided so that assignments may be completed.

PLAGIARISM

Students at M.H.S. are encouraged to think independently and complete their own work. Plagiarism is defined as taking ideas, writings, or direct quotes from another and passing them off as ones own work. Students whose assignments are plagiarized shall fail the assignment and may fail the marking period in which such plagiarism is discovered.

STUDENT BEHAVIOR

ATTENDANCE POLICY

The purpose of a school attendance policy is to encourage outstanding attendance among all students. The school recognizes the importance parents play in student attendance and requires a parent phone call the day of the absence. The administration reserves the right to determine what is an excused or unexcused absence or tardy for school purposes.

Absent From School

The parent or guardian of a student who is absent/tardy from school must telephone Student Services (364-7161), answering machine available 24 hours a day) by 3:00 p.m. the following day. Any absences/tardies not excused by the 3:00 p.m. deadline will be marked unexcused.

Absent students may request homework assignments by contacting Student Services at 364-7161. A one-day notice or an early morning 8:00 a.m. call is required. Homework can also be retrieved from the class website.

Leaving School

No student shall **enter or leave** school during the day without first obtaining permission and checking in with Student Services. Students will be excused to leave school only after parent or administrator's permission has been granted. This also includes leaving campus between classes. Not following the proper procedure will result in the absence being recorded as unexcused. If you arrive tardy, but prior to the 10 minute absent period, students are to go directly to their first hour class.

Excused Absences

Students are allowed four excused absences per six-week marking period without a grade reduction, providing all missed work is completed satisfactorily. After four excused absences within a marking period, a 3% grade reduction will take place for each excused absence that follows. Extended consecutive illnesses (verified by a doctor's note, due by the end of each marking period), a death in the family or prearranged family trips, will be counted as one absence. Students are responsible for making up all class work missed by an excused absence. Appeals/considerations will be forwarded to a committee comprised of: one counselor, Assistant Principal and one teacher, with the Principal making any final determinations.

Unexcused Absences

Extended "no calls" will be recorded as unexcused absences.

Unexcused absences will result in the student's grade being lowered 3% for each unexcused absence. Work missed as a result of unexcused absences may **not** be made up for credit. Unexcused absences or truancies may result in detention time being assigned.

If a student is removed from class by the teacher, the result is an UNEXCUSED absence.

M.H.S. does not sanction any type of "skip day". ALL ABSENCES related to, or associated with, a "skip day" will be classified as UNEXCUSED.

Absences Due to Suspension

Absences due to suspension shall result in the following:

* 3% grade reduction for each day suspended.
* Tests given, during a period of in-school suspension, shall be taken by the student during the regular testing period. The student will move from suspension to the testing site to take the test. Credit shall be given for satisfactorily completing the test.
* Papers or projects due during a period of suspension shall be given credit if they are handed in on the date and at the hour the material is due or the day the student returns from an out of school suspension.

Pre-Arranged Absences

Scheduled events such as family vacations, hospital stays, or other reasons which might cause a student to miss school for an extended period of time requires a Pre-Arranged Absence Form. Students may obtain a form through Student Services. Forms must be turned in before pre-arranged absences.

Tardies

A tardy is defined as not being in the assigned area at the beginning of the class period, but arriving within ten minutes of the beginning of the period. Students arriving after the ten minutes will be marked absent for grading purposes. Tardies will have an impact on the student's grade as follows:

1. Three excused tardies equal one excused absence
2. Two unexcused tardies equal one unexcused absence

CELL PHONE/ELECTRONIC DEVICE POLICY

Due to the tremendous increase in the number of students that have cell phones and electronic devices in school, the following policies will be in effect immediately. These policies should give students, staff and parents a more consistent idea on appropriate cell phone use and consequences for inappropriate use.

1. Cell phones are to be off and out of sight upon entering the building. If the cell phone is in sight, it will be confiscated (whether being used or not). If the cell phone rings during class while out of sight, it will also be confiscated.

2. Cell phones may not be used in the building at any time prior to 2:55 pm. You may make calls before school begins and at lunch as long as you are not in the building. You may use your phone in the building after the 2:55 dismissal bell. If your phone is in sight in the building any time prior to this, it will be promptly confiscated and turned in to Student Services. If your phone is confiscated, the following consequences will be incurred:
3. Cell Phones and other electronic devices may be used in the classroom for educational purposes if permission is granted by the teacher. All acceptable use policy provisions apply to any personal electronic devices used at the school.

First offense: Student can pick up phone at the end of the school day (2:55) – student will be issued one after school detention.
Second offense: Student will be issued three after school detentions, and parent must come in to pick up phone.
Third offense: Student will receive a one-day in-school suspension and lose all cell phone privileges for the remainder of the year. If the student is in possession of a phone after his/her third offense, they will receive a three-day out of school suspension.

If a student refuses to give any staff member a cell phone upon request, the student will move to third offense immediately and be suspended and lose all cell phone privileges for the remainder of the year.

HATS ON IN THE BUILDING WILL BE TREATED THE SAME AS A CELL PHONE VIOLATION.

DETENTION PROCEDURES

1. Staff will issue detention with date TO BE SERVED on detention and give student yellow copy. White copy will be sent to Student Services – **Call should be made home to parents on all detentions!**
2. Student will not be allowed into detention without yellow copy signed by parents. Failure to serve detention on assigned date without contacting Administration will result in two night's detention and a call home from administration.
3. Failure to serve either of the double detentions will result in an in-school suspension which will result in a 3% grade reduction.

MARYSVILLE PUBLIC SCHOOLS DISTRICT POLICY 8260 PROHIBITING BULLYING

8260 Bullying (Cf. 8018) 8260

It is the policy of the District to provide a safe and nurturing educational environment for all of its students.
This policy protects all students from bullying/aggressive behavior regardless of the subject matter or motivation for such impermissible behavior. Bullying or other aggressive behavior toward a student, whether by other students, staff, or third parties, including Board members, parents, guests, contractors, vendors, and volunteers, is strictly prohibited. This prohibition includes written, physical, verbal, and psychological abuse, including hazing, gestures, comments, threats, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation.
Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff, and volunteers to provide positive examples for student behavior.
Bullying shall also include, by definition, cyberbullying which is defined as any electronic communication that is intended to or that a reasonable person is likely to harm one or more pupils either directly or indirectly by doing any of the following:
(i) substantially interfering with the educational opportunities benefits or programs of one or more pupils;
(ii) adversely affecting the ability of a pupil to participate in or benefit from the school district's or public school's educational programs or activities by placing the pupil in reasonable fear of physical harm by causing substantial emotional distress;
(iii) having an actual and substantial detrimental effect on a pupil's physical or mental health;
(iv) causing substantial disruption in or substantial interference with the orderly operation of the school.

8260 Bullying (Cf. 8018) 8260-2

This policy applies to all "at school" activities in the District, including activities on school property, in a school vehicle, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.
Notification
Notice of this policy will be annually circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedure.
Parents/Guardians of the alleged victim(s), as well as of the alleged aggressor(s), shall be promptly notified of any complaint or investigation as well as the results of the investigation to the extent consistent with student confidentiality requirements. A record of the time and form of notice or attempts at notice shall be kept in the investigation file.
To the extent appropriate and/or legally permitted, confidentiality will be maintained during the investigation process. However, a proper investigation will, in some circumstances, require the disclosure of names and allegations. Further, the appropriate authorities may be notified, depending on the nature of the complaint and/or the results of the investigation.
Implementation
The Superintendent is responsible to implement this policy, and may develop further guidelines, not inconsistent with this policy.

8260 Bullying (Cf. 8018) 8260-3

This policy is not intended to and should not be interpreted to interfere with legitimate free speech rights of any individual. However, the District reserves the right and responsibility to maintain a safe environment for students, conducive to learning and other legitimate objectives of the school program.

Procedure

Any student who believes he/she has been or is the victim of bullying, hazing, or other aggressive behavior should immediately report the situation to the Principal or Assistant Principal. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building Principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports shall be made to those identified above. Reports may be made anonymously, but formal disciplinary action may not be taken solely on the basis of an anonymous report.

To the greatest extent possible, complaints by students, their parents or others acting on their behalf will be kept confidential. The following procedures will be followed to maintain confidentiality:

(i) all verbal communications regarding a complaint will occur in a confidential setting outside of the ability of others to overhear the conversation and only those that are necessary to be involved will be part of any meeting where complaints are discussed or reviewed;

(ii) meetings held with a pupil who has made a complaint under this policy shall be kept out of view of other students;

(iii) all records concerning complaints will be kept in the principal's office in his or her desk in a secure location such that the information cannot be accessed by others;

(iv) information regarding complaints will be shared with others only on a need to know basis. This means only individuals involved in investigating complaints or taking corrective action will be aware of the information;

(v) to the extent possible, unless permission is given by the complainant, the identity of the complainant will be kept confidential.

The Principal shall promptly investigate and document all complaints about bullying, aggressive or other behavior that may violate this policy. The investigation must be completed as promptly as the circumstances permit after a report or complaint is made.

If the investigation finds an instance of bullying or aggressive behavior has occurred, it will result in prompt and appropriate remedial action. This may include up to expulsion for students, up to discharge for employees, exclusion for parents/guardians, guests, volunteers and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement or other appropriate officials.

The individual responsible for conducting the investigation shall document all reported incidents and report all verified incidents of bullying, aggressive or other prohibited behavior, as well as any remedial action taken, including disciplinary actions and referrals, to the Superintendent. The Superintendent shall submit a compiled report to the Board on an annual basis.

Non-Retaliation/False Reports

Retaliation or false allegations against any person who reports, is thought to have reported, files a complaint, participates in an investigation or inquiry concerning allegations of bullying or aggressive behavior (as a witness or otherwise), or is the target of the bullying or aggressive behavior being investigated, is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy, independent of whether a complaint of bullying is substantiated.

Suspected retaliation should be reported in the same manner as bullying/aggressive behavior. Making intentionally false reports about bullying/aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

Definitions

The following definitions are provided for guidance only. If a student or other individual believes there has been bullying, hazing, harassment or other aggressive behavior, regardless of whether it fits a particular definition, he/she should report it immediately and allow the administration to determine the appropriate course of action.

"Aggressive behavior" is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being. Such behavior includes, for example, bullying, hazing, stalking, intimidation, menacing, coercion, name-calling, taunting, making threats, and hitting/pushing/shoving.

"At School" is defined as in a classroom, elsewhere on school premises, on a school bus or other school related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises. It also includes conduct using a telecommunications access device or telecommunications service provider that occurs off school premises if either owned by or under the control of the District.

"Bullying" is defined as any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts, i.e. internet, telephone or cell phone, personal digital assistant (PDA), or wireless hand held device) that, without regard to its subject matter or motivating animus, is intended or that a reasonable person would know is likely to harm one (1) or more students either directly or indirectly by doing any of the following:

1. Substantially interfering with educational opportunities, benefits, or programs of one (1) or more students;
2. Adversely affecting the ability of a student to participate in or benefit from the school District's educational programs or activities by placing the student in reasonable fear of physical harm or by causing substantial emotional distress;
3. Having an actual and substantial detrimental effect on a student's physical or mental health; and/or
4. Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Bullying can be physical, verbal, psychological, or a combination of all three. Some examples of bullying are:

1. Physical - hitting, kicking, spitting, pushing, pulling; taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
2. Verbal - taunting, malicious teasing, insulting, name calling, making threats.
3. Psychological - spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation. This may occur in a number of different ways, including but not limited to notes, emails, social media postings, and graffiti.

"Cyberbullying" - cyberbullying is defined as any electronic communication that is intended to or that a reasonable person is likely to harm one or more pupils either directly or indirectly by doing any of the following:

(i) substantially interfering with the educational opportunities benefits or programs of one or more pupils;

(ii) adversely affecting the ability of a pupil to participate in or benefit from the school district's or public school's educational programs or activities by placing the pupil in reasonable fear of physical harm by causing substantial emotional distress;

(iii) having an actual and substantial detrimental effect on a pupil's physical or mental health;

(iv) causing substantial disruption in or substantial interference with the orderly operation of the school.

"Harassment" includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature, often on the basis of age, race, religion, color, national origin, marital status or disability, but may also include sexual orientation, physical characteristics (e.g., height, weight, complexion), cultural background, socioeconomic status, or geographic location (e.g., from rival school, different state, rural area, city, etc.).

"Intimidation/Menacing" includes, but is not limited to, any threat or act intended to: place a person in fear of physical injury or offensive physical contact; to substantially damage or interfere with person's property; or to intentionally interfere with or block a person's movement without good reason.

"Staff" includes all school employees and Board members.

"Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For further definition and instances that could possibly be construed as Harassment, see policy 8018; Hazing, see Policy 8270.

Approved: December 16, 2010
Revised: May 17, 2012
Revised: March 19, 2015
LEGAL REF: MCL 380.1310B (Matt's Safe School Law, PA 241 of 2011); Model Anti-Bullying Policy, Michigan State Board of Education

STUDENT BEHAVIOR AND DISCIPLINE:

Students at Marysville High School are expected to conduct themselves in a manner that is conducive to learning, respectful of others, respectful of school, as well as personal property. It is the student's responsibility to be aware of all rules and regulations. All students shall comply with the requests of the administrators, teachers, support staff and noon supervisors employed by the Board of Education to operate the school. The time periods before school, lunch and after school are considered "school time" with all school rules, regulations and expectations in effect. In addition, all school rules, regulations, and expectations remain effective at all school related activities to include: TEC, Co-Op, Job Shadowing, and other school-to-work activities. School busses are considered an extension of the school. *All students will be afforded all Due Process Rights and Appeal Procedures, including Special Education and 504 accommodations.* Any student who continually violates school rules, or who commits serious infractions of the rules, are subject to suspension or expulsion from M.H.S.

The following specific behaviors have been defined and prohibited:

MINOR OFFENSES

1. Any act of demonstration of affection
2. Gambling
3. Snowball Throwing
4. Clothing or appearance, which is not wholesome or is disruptive to the educational process
5. Use of water balloons or water guns
6. Distributing or posting material without administrative approval
7. Loud or boisterous behavior in or around the building
8. Failing to comply with cafeteria rules
9. Wearing hats in the building
10. Driving infraction
11. Leaving campus between or during classes without permission
12. Going to cars in the parking lot between or during classes without permission (12 & 13 do not apply during lunch hour)
13. Leaving school without permission of an administrator. Disciplinary measures may include: parent conferences, detention, suspension, class exclusion, disciplinary hearings, and in-house reassignment.

    *In-house reassignment results in:

    1. Scheduled tests shall be taken during regular testing periods.
    2. Papers or projects shall be given credit if handed in when materials are due.

MAJOR OFFENSES

1. Immorality, libelous activities, slander, profanity or obscenities (of any nature).
2. Possession, delivery/sale, use or being under the influence of narcotics, alcohol, drugs, any intoxicant substance, or look alike drug.
3. Possession and/or use by any student, regardless of age, of any tobacco product, in any school building, at school-sponsored events regardless of location, or on any school property or in the schools' Drug Free School Zone at any time. [Possession of tobacco products by any student under the age of 18 years may be reported to appropriate law enforcement authorities.]
4. Possession and/or use of any type of laser pen, pointer or similar device.
5. Threat of force or violence.
6. Harassment (including bullying [Board Policy 82760], sexual harassment, or any similar offense).
7. Vandalism or malicious destruction of school or personal property.
8. Assault, battery or fighting.
9. Flagrant disrespect of teachers or staff.
10. Theft or possession of stolen property.
11. Indecent exposure.
12. Repeated violations of minor offenses.
13. Making false statements when accusing or defending others.
14. Chronic or habitual nonattendance or truancy (skipping class).
15. Serious driving infraction.
16. Flagrant violation of school rules.
17. Refusal to follow directions of an administrator.
18. Deliberately setting a false alarm.
19. Violation of a State or Federal regulation, on school property, during school hours, or at a school sponsored activity.
20. Using school property or equipment to violate a State or Federal regulation.
21. Violations of the Network/Internet Acceptable Use Policy.
22. Insubordination to teachers or school employees.
23. Cheating.
24. Failure to follow classroom or teacher rules.
25. Misconduct on a school bus.
26. Behavior, which jeopardizes the safety or well-being of others.
27. Possession of drug paraphernalia.
28. Gang and gang related activities, actions, clothing, and graffiti.
29. Weapons, Arson and Assault. Per State and Federal laws and Marysville Board of Education Policy 8300, Students in possession of a dangerous or look-alike weapon or firearm, or who commits arson or criminal sexual conduct or physically assaults a school employee, volunteer or contractor on District property or at school sponsored events, shall be permanently expelled from school and referred to the criminal justice or juvenile delinquency system and the Department of Human Services or community mental health agency. The parent, legal guardian and/or student shall also be notified of the referral. The Board reserves the authority to expel students. Every student subject to expulsion shall have their situation reviewed by the Board on a case-by-case basis. Disciplinary measures may include: parent conferences, detention, suspension (in or out of school), class exclusion, reassignment, disciplinary hearings (including disciplinary contractual arrangements and/or disciplinary probation), recommendation for reassignment to the Alternative Education Program, financial restitution (vandalism and/or property damage), recommendation for expulsion, referral to the appropriate law enforcement agency.
30. Students are prohibited from engaging in off-campus misconduct of a serious and/or criminal nature which poses a likelihood of danger, or causes harm, to the physical or emotional health or welfare of students, or which reasonably makes the continued presence of the students in the school disruptive to the educational process.
31. Possession and/or use of E-cigarettes or similar devices.

Offenses for which a recommendation of expulsion *may* occur:

1. Repeated major offenses.
2. Sale or attempted sale of drugs or alcohol to students on or near school property.
3. Possession of any firearms, explosives or weapons.
4. Arson as outlined in Board Policy 8300.
5. Assault as outlined in Board Policy 8300 and 8320.
6. Behavior or actions which endanger the safety of others.
7. Terrorist threats/acts as outlined in Board Policy 8255.

BOARD POLICY 8350 – SUSPENSIONS AND EXPULSIONS

*Violation(s) of student behavior code of conduct occurs.
*Assistant Principal notifies parent of violation(s) and consequences.
- Short-term suspension (up to 10 days).
-Long-term suspension (over 10 days up to 180 days).
-Expulsion (remainder of school term up to 180 days or permanent).
*Assistant Principal sends written notification of violation(s), consequences, and appeal procedure.
*If parent chooses to appeal, they must contact Principal within three school days after notification.
*Principal will schedule a meeting with parent within ten school days (student may be present).

*If parent chooses to continue appeal, they must contact the Superintendent within three school days.
*Superintendent will schedule meeting with parent within ten school days (student may be present) and shall affirm or modify the Principal's decision within two school days from hearing appeal date.
[Short-term suspension appeal process ends with Superintendent]

*Superintendent's decision may be appealed to the Board within five school days.
*Board of Education shall schedule a hearing within ten school days from receipt of the appeal.
*Board of Education shall provide written decision within five school days from appeal hearing.

SENIOR ACTIVITIES

It is a privilege, not a right to participate in Senior Activities. Sincere time and effort is dedicated to have the Senior Prom, All Night Party, Senior Luncheon, Baccalaureate, Honors Convocation and Commencement meaningful and successful. All activities and programs will be only as special as the worst behaved individual. All school rules are in effect during all activities. A "PARTICIPATION AGREEMENT" must be signed by each graduating senior and their parent/guardian in order to take part in Senior Activities.

Marysville Public Schools
Agreement for Acceptable Use of Technology Resources
Students Grades 6 through 12

_____/_____
Building/Program Name *Student Name*

This Agreement is entered into on: _____

This Agreement is between _____ ("Student" or "User") and the Marysville Public Schools ("District").

The purpose of this Agreement is to grant access to and define acceptable use of the District's technology resources ("Technology Resources"). Technology Resources are any type of instrument, device, machine, equipment, technology, or software that is capable of transmitting, acquiring, or intercepting, any telephone, electronic, data, internet, audio, video, or radio transmissions, signals, telecommunications, or services, and include without limitation (1) internal and external network infrastructure, (2) Internet and network access, (3) computers, (4) servers, (5) storage devices, (6) peripherals, (7) software, and (8) messaging or communication systems.

In exchange for the use of the District's Technology Resources either at school or away from school, you understand and agree to the following:

A. Your use of the District's Technology Resources is a privilege that may be revoked by the District at any time and for any reason.

B. You have no expectation of privacy when using the District's Technology Resources. The District reserves the right to monitor and inspect all use of its Technology Resources, including, without limitation, personal e-mail and voice-mail communications, computer files, data bases, web logs, audit trails, or any other electronic transmissions accessed, distributed, or used through the Technology Resources. The District also reserves the right to remove any material from the Technology Resources that the District, at its sole discretion, chooses to, including, without limitation, any information that the District determines to be unlawful, obscene, pornographic, harassing, intimidating, disruptive, or that otherwise violates this Agreement.

C. The Technology Resources do not provide you a "public forum." You may not use the Technology Resources for commercial purposes or to support or oppose political positions or candidates unless expressly authorized in advance by a teacher or administrator as part of a class project or activity. You may, however, use the Technology Resources to contact or communicate with public officials.

D. The District's Technology Resources are intended for use only by registered users. You are responsible for your account/password and any access to the Technology Resources made using your account/password. Any damage or liability arising from the use of your account/password is your responsibility. Use of your account by someone other than you is prohibited and may be grounds for suspension from the Technology Resources and other disciplinary consequences for both you and the person(s) using your account/password.

E. You may not use the Technology Resources to engage in bullying, which is defined as:

Any written, verbal, or physical act, or any electronic communication, that is intended or that a reasonable person would know is likely to harm one or more pupils either directly or indirectly by doing any of the following:

a) Substantially interfering with educational opportunities, benefits, or programs of one or more pupils;

b) Adversely affecting the ability of a pupil to participate in or benefit from the educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing substantial emotional distress;

c) Having an actual and substantial detrimental effect on a pupil's physical or mental health; or

d) Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Use of other communication/messaging devices (including devices not owned by the District) to engage in bullying may be grounds for discipline under the District's Student Behavior Code and Board Policy 8260.

F. If you misuse the Technology Resources, your access to the Technology Resources may be suspended and you may be subject to other disciplinary action, up to and including expulsion.

Misuse includes, but is not limited to:

1. Accessing or attempting to access material that is "harmful to minors." Material that is "harmful to minors" includes any picture, image, graphic image file, or other visual depiction that (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole lacks serious literary, artistic, political, or scientific value as to minors.

2. Accessing or attempting to access material that is unlawful, obscene, pornographic, profane, or vulgar.

3. Accessing or attempting to access material that is inappropriate for minors. Material that is inappropriate for minors is defined as:
- visual depictions that are obscene, child pornography or otherwise harmful to minors; terms, messages or pictures which would violate the District's non-discrimination or other policies or that could be deemed offensive by a reasonable person or which are otherwise determined to be inappropriate by the Superintendent.

4. Bullying (as defined in paragraph E).

5. Sexting, which includes, without limitation, possessing, sending, or distributing nude, sexually explicit, or sexually suggestive photographs, videos, or other visual depictions of yourself or another person.

6. Vandalism, which includes, without limitation, any malicious or intentional attempt to harm, steal, destroy, or disrupt user data, school material, or school hardware or software.

7. Hacking, which includes, without limitation, gaining or attempting to gain access to, modifying, or obtaining copies of, information belonging to others or information you are not authorized to access.

8. Unauthorized copying or use of licenses or copyrighted software.

9. Plagiarizing, which includes the unauthorized distributing, copying, using, or holding out as your own, material that was written or created by someone else, without permission of, and attribution to, the author/creator.

10. Posting or distributing confidential or inappropriate information meant to harass, intimidate, or embarrass others.

11. Allowing someone else to use your account or password or not preventing unauthorized access to Technology Resources when leaving them unattended.

12. Using or soliciting the use of, or attempting to use or discover the account information or password of, another user.

13. Attempting to or successfully disabling security features, including technology protection measures required under the Children's Internet Protection Act ("CIPA").

14. Misusing equipment or altering system software without permission.

15. Commercial for-profit activities, advertising, political lobbying, or sending mass mailings or spam. However, you may contact a public official to express an opinion on a topic of interest.

16. Using the Technology Resources in any way that violates any federal, state, or local law or rule, or the District's Student Code of Conduct and Handbook Guidelines.

G. You must promptly disclose to your teacher or other school employee any content you view or receive over the Technology Resources that is inappropriate or that makes you feel uncomfortable, harassed, threatened, or bullied, or that contains sexually explicit content. You should not delete such content until instructed to do so by a staff member.

H. It is the policy of the District, as a recipient of certain federal funds, to monitor the online activities of its minor students and provide technology protection measures on its computers with Internet access designed to prevent minors from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors.

I. It is the policy of the District to prohibit its minor students from (1) accessing inappropriate matter on the Internet; (2) engaging in hacking or other unlawful online activities; and (3) accessing materials that are harmful to minors. It is also the policy of the District to educate students about cyberbullying awareness and response and about appropriate online behavior, including disclosing, disseminating, or using personal information and safely and appropriately interacting with other individuals in social networking websites, chat rooms, by e-mail, and other forms of direct electronic communications.

J. The District does not guarantee that measures described in paragraphs H and I will provide any level of safety or security or that they will successfully block all inappropriate material from the District's students. You agree that you will not intentionally engage in any behavior that was intended to be prevented by paragraphs H and I.

K. The District does not warrant or guarantee that its Technology Resources will meet any specific requirement, or that they will be error free or uninterrupted; nor will the District be liable for any damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the Technology Resources.

L. You are responsible for the proper use of the Technology Resources and will be held accountable for any damage to or replacement of the Technology Resources caused by your inappropriate use.

I agree to follow this Agreement and all rules and regulations that may be added from time to time by the District or its Internet Service Provider. I also agree to follow all rules in the District's Student Code of Conduct and Handbook Guidelines.
Any additional rules, regulations, and policies are available in Board of Education policies. As a condition of using the Technology Resources, I agree to release the District and its board members, agents, and employees, including its Internet Service Provider, from all liability related to my use or inability to use the Technology Resources.

I understand that data I send or receive over the Technology Resources is not private. I consent to having the District monitor and inspect my use of the Technology Resources, including any electronic communications that I send or receive through the Technology Resources.

I have read this Acceptable Use Agreement and agree to its terms.

_____ _____
Student Signature Date

I have read this Agreement and agree that as a condition of my child's use of the Technology Resources, I release the District and its board members, agents, and employees, including its Internet Service Provider, from all liability related to my child's use or inability to use the Technology Resources. I also indemnify the District and its board members, agents, and employees, including its Internet Service Provider, for any fees, expenses, or damages incurred as a result of my child's use, or misuse, of the District's Technology Resources.

I authorize the District to consent to the sharing of information about my child to website operators as necessary to enable my child to participate in any program, course, or assignment requiring such consent under the Children's Online Privacy Protection Act.

I understand that data my child sends or receives over the Technology Resources is not private. I consent to having the District monitor and inspect my child's use of the Technology Resources, including any electronic communications that my child sends or receives through the Technology Resources.

I understand and agree that my child will not be able to use the District's Technology Resources until this Agreement has been signed by both my child and me.

I have read this Agreement and agree to its terms.

_____ _____
Parent/Guardian Signature Date

cc: parent/guardian, student file Revised: 06/21/2012

DRESS CODE
Student appearance and dress is a factor in the establishment of an educational atmosphere. Clothing and appearance should be appropriate for school. Standards of dress, which clearly deal with the health and safety of students, will be upheld. Forms of student dress are acceptable as long as they are neat, clean and not considered distracting to the educational process. Clothing that contains profanity, vulgar or sexual suggestions will not be permitted. Also, physically revealing or generally unwholesome clothing will not be permitted.

Building Policy

Standards of dress, which clearly deal with the health and safety of students, will be upheld. Clothing should be neat and clean. Shoes (footwear) must be worn at all times. The following will not be permitted:

- Pajamas/lounge wear.
* Tank Tops-males.
* Halter Tops.
* Spaghetti Straps(less than two finger widths).
* Midriff Shirts – belly may not be exposed.
* Short skirts (fingertip length).
* Short shorts (fingertip length).
* Clothing with reference to: alcohol, drugs, and tobacco.
* Clothing with: profanity, vulgar, sexual, and/or unwholesome language or reference.
* Gang and gang related symbols, colors, clothing, and emblems.
* Head wear (i.e. hats, bandannas).
* All bags are to be used to transport books and personal items to and from school only.

Any student inappropriately dressed will be expected to change his/her clothing. Any class time lost due to changing clothing will be recorded as unexcused.

Relative to those individuals and/or groups representing the High School with their involvement on athletic teams, musical groups, etc., the school reserves the right to establish more definite dress expectations.

SAFETY

In addition to those safety guidelines established in respective science lab and physical education environments, all students and visitors are expected to:

* Obey all warning and danger signs
* Wear eye protective devices while science labs are in operation
* Refrain from all fighting, wrestling, horseplay, etc.
* Refrain from throwing objects
* Refrain from rollerblading in the building
* Report all injuries, no matter how slight
* Respect all funeral processions - waiting for all vehicles to pass

DRIVING REGULATIONS

Registration fee as determined by Board of Education. Registration will be on a first come, first serve basis to all eligible drivers for available parking spaces. All student drivers are expected to know and comply with the following rules regarding driving and parking of vehicles:

1. All vehicles must be registered each year in Student Services.
2. All student vehicles must be parked in the designated student parking areas on school grounds. Cars are to be parked in a proper manner.
3. Students are not permitted to be in parking areas during the school day except to go to lunch or for those students whose class schedule dictates otherwise.
1. Student drivers and their passengers are to leave their vehicle once it is parked. Students are not to eat or loiter in their automobiles.
5. All state/school laws governing the use and registration of motor vehicles apply on school grounds.
6. We strongly recommend that all vehicles be locked during the school day and all valuables be kept at home. The school assumes no responsibility for theft, breakage or damage to any vehicle while on school property.
7. The School Administration reserves the right to search any car on school property.
8. Parents/guardians of students released during school hours will assume all responsibility for actions taken by their son/daughter while off school property.
9. Driving to TEC/SC4 or other work experience during school hours is prohibited unless permission has been granted by the administration.
10. The parking lot speed is 5 M.P.H.
11. Parking permits should be hung from the rear-view mirror (registration number forward).

Students who violate these policies and/or posted driving regulations will be subject to disciplinary actions that may include loss of driving privileges, detention, and/or suspension from school. Any fees associated with parking permits will be forfeited. Additionally, cars may be towed away at the owner's expense and law enforcement authorities notified.

Extra-Curricular Activities

* Safety, being educationally sound and curriculum based, will be the factors in the determination of all student activities.
* For any new activity, a written proposal must be submitted to the administration, outlining: reason/rationale, timelines, student involvement, costs, and any/all relevant details.
* All activities must have an approved adult supervisor.
* Proper planning should take place to meet all deadlines, to include those activities requiring Board of Education approval.
* Activities should not violate standards accepted by the Michigan Association of Secondary School Principals.

* The Superintendent shall not hear appeals of loss of privileges for students through high school/middle school code of conduct. The Superintendent may hold informal hearings at his/her discretion per parent request. Formal discipline appeal for the high school extracurricular code of conduct violations shall take place by the high school principal. Per high school code of conduct, the appeals committee will remain an option for parents through the appeals process. The board member is to be a nonvoting observer on the appeals committee. The decision of the appeals committee shall be final.

EXTRA-CURRICULAR CODE OF CONDUCT

It is a privilege to participate in EXTRA CURRICULAR activities. Appropriate conduct/behavior should not be the domain of strictly the athlete and should encompass and embrace ALL ACTIVITIES affecting students.

This CODE OF CONDUCT governs all activities, which normally come under the definition of EXTRA CURRICULAR to include, all clubs, groups, and activities that are active or become active:

Student Council	National Honor Society	Robotics
All Officer Positions	Quiz Bowl	
Senior Play	Winter Guard	
Musical	Steering Committees	

The EXTRA CURRICULAR CODE OF CONDUCT shall be reviewed with each respective club/group/activity by the advisor prior to the beginning of each activity.

ACADEMIC REQUIREMENTS FOR ALL EXTRA-CURRICULAR ACTIVITIES ARE AS FOLLOWS:

1. A student must have passed at least 4 classes, each worth 1 semester credit during the previous semester of enrollment.
2. A student must be passing all classes ENROLLED AT Marysville High School in order to participate. (Students must be enrolled in at least 4 classes, each worth 1 semester credit.)
3. In the event that a student is not passing all classes, a one-week grace period will be given per class, per semester, in order to give the student an opportunity to improve his/her grade before being removed from the respective activity. If a student still has not acquired passing status after the grace week, they will be ineligible for one week from all extra-curricular activities. All students get a fresh start at the beginning of the semester.

EXTRA-CURRICULAR CODE OF CONDUCT VIOLATIONS:

1. No drinking of any alcoholic beverages, MIP situations, possession of false or altered personal identification, or any alcohol related violations/offenses.
2. No use or possession of mind altering drugs or illegal substances.
3. Any time a participant is in the presence of alcohol/drugs where minors are in violation of either rules #1 or #2 the student must immediately leave the situation. Failure to do so is a violation.
4. No smoking, use or possession of tobacco products, E-cigarettes or similar devices.
5. No use or possession of anabolic steroids.
6. Any time a student exhibits unbecoming conduct of a Marysville High School extra-curricular participant, the student will be disciplined. The extent of the discipline will be determined by the advisor and high school administration. For any non-semester suspension, the extent of the discipline will be determined by the advisor and high school administration.

VIOLATION CONSEQUENCES

FIRST VIOLATION:

In-Season (Participation Periods)

- Removed from all extra-curricular activities for a 9-week period. He/she may not be allowed to try-out or become involved in any other extra-curricular activities during the 9-week suspension. A suspension will not carry over to the following school year.
- One calendar year of probation

Off-Season (Summer and Non-participation Periods)

- One calendar year of probation

VIOLATON DURING PROBATION:

In-Season (Participation Periods)

- Removed from all extra-curricular activities for remainder of current school year
- Student must also obtain and verify assessment/counseling to regain eligibility

Off-Season (Summer and Non-Participation Periods)

- Ineligible for remainder of school year
- If violation occurs during summer, student is ineligible for all extra-curricular activities for upcoming year
- Student must also obtain and verify assessment/counseling to regain eligibility

POLICY IMPLEMENTATIONS

- Violations of extra-curricular code of conduct occur.
- Assistant Principal/advisor notifies parent of violation and consequences.
- Assistant Principal sends written notification of violation, consequences, and the due process procedures.

- If parent chooses to appeal they must contact the Assistant Principal within three business days after notification.
- Assistant Principal will schedule a meeting to include the student, parent, advisor and assistant principal.
- Following the meeting, if the parent chooses to continue the appeal, they must contact the building principal within 3 school days.
- The principal will convene an appeal hearing with a committee comprised of the following voting members: (Pool of appeals candidate members will be selected at beginning of each school year.)
    1. Two advisors
    2. One community member
    3. One high school teacher
    4. One board of education member

  ALSO INCLUDED: (NON-VOTING MEMBER)
    1. MHS Principal
    2. MHS Assistant Principal
    3. Advisor
    4. Parent/Guardian
    5. Student
    6. Recording Secretary

The appeals committee will grant or deny the parent's request by secret ballot and the decision is final. The principal will contact the parents with the committee's decision within 24 hours. The season for the participant begins with the first meeting or announcement of membership to a club or group.

ATHLETIC FEE INFORMATION

Marysville Public Schools provides exceptional academic opportunities for all students. The Board or Education is also committed to providing equal opportunity to compete in interscholastic athletics for both boys and girls. Due to recent cuts in funding from the State of Michigan, the District has implemented an Athletic Fee starting with the 2011-12 school year.

Annual Athletic Fee:
Middle School **$75.00**
High School **$125.00**

Annual Athletic Fee Assessment Schedule:
Fall Athletes

- Middle School due no later than September 14, 2016 to continue to practice and play in games.
- High School due no later than August 24, 2016 to continue to practice or play in games.

Winter/Spring Athletes

- Winter and spring athletes who have not paid their fee will need to pay by or at our winter or spring parent/player meetings to practice or play the next day.

Please review the following guidelines:

- The fee allows the student athlete to play up to three sports during the year.
- Our goal is to provide our sports program to all students. If a financial hardship makes it impossible to meet this obligation, Please contact the following: Middle school parents- MMS Assistant Principal/Athletic Director at 455-6106. High school parents- MHS Athletic Director at 455-6040. This information will be confidential.
- Please make all checks payable to Marysville Public Schools.
- A registration table will be set up at the fall, winter and spring parents meetings. You are welcome to make your payment at this event or at the high school or middle school offices. Your payment will be recorded at the office.
- There will be no refund after the first athletic contest.
- Athletic fee does not guarantee contest playing time.
- Athletes who only play the following self-funded teams are exempt from the athletic fee: Equestrian, Girls Golf, Girls Bowling, Boys Bowling, Middle School Cross County, and Hockey.

ATHLETIC CODE OF CONDUCT

It is a privilege to participate in athletic activities at Marysville. All students who wish to participate in extra curricular activities involving athletics must pass a current physical examination, signed by an M.D. or D.O., and have it on file in the Athletic Office. Students must meet the other eligibility requirements of the Michigan High School Athletic Association and specific expectations as determined by the Marysville Public School System. Students shall also comply with the District's requirement relative to insurance before participating.

The coaches shall review the Code of Conduct with their teams at the beginning of each season. The student/athlete and his/her parent/guardian must sign a copy of the Code of Conduct and file it with the Athletic Office before the student will be eligible to participate. This signed copy will remain on file and in effect for the duration of the student's enrollment. Suspensions, probations or removal from athletics will not carry over from the M.M.S. to M.H.S.

Academic requirements

1. Students must have passed at least 4 classes, each worth 1 semester credit during the previous semester of enrollment.
2. Students must be passing all classes enrolled at Marysville High in order to practice or participate. (Students must be enrolled in at least 4 classes, each worth 1 semester credit.)
3. In the event that a student is not passing all classes, a one-week grace period will be given per class, per sport in order to give the student an opportunity to improve his/her grade before being removed from the respective activity. Subsequent failure in classes that have received the grace week provision will result in ineligibility status until the grade becomes passing on a weekly basis. Coaches will talk to athletes who are ineligible on Monday of their ineligible week. Academic support will be available during this week of ineligibility in the form of 3 required after school study sessions. All students get a fresh start at the beginning of the semester.

ATHLETIC CODE OF CONDUCT VIOLATIONS

1. No drinking of any alcoholic beverages, M.I.P. situations, possession of false or altered personal identification, or any alcohol related violations/offenses.
2. No use or possession of mind altering drugs or illegal substances.
3. Any time an athlete is in the presence of alcohol/drugs where minors are in violation of either rule #1 or #2 the student athlete must immediately leave the situation. Failure to do so is a violation.
4. No smoking, use or possession of tobacco products.
5. No use or possession of anabolic steroids.
6. Any time a student athlete exhibits unbecoming conduct of a Marysville High School athlete, the student athlete will be disciplined. The extent of the discipline will be determined by the coach and/or Athletic Director. (For any non-season ending violation, the extent of the discipline will be determined by the coach and/or Athletic Director).

VIOLATION CONSEQUENCES

FIRST VIOLATION:

In-Season

-Removed from team
-One calendar year of probation

Off-Season (summer and non-participation periods in MHS athletics during the school year)

-One calendar year of probation

VIOLATION DURING PROBATION:

In-Season (Fall, Winter, Spring)

-Removed from team
-Ineligible for the next 3 seasons (current + 2)
-Student athlete must also obtain and verify assessment/counseling to regain eligibility

Off-Season (summer and non-participation periods in MHS athletics during the school year)

-Ineligible for 3 seasons (current + 2)
-Student athlete must also obtain and verify assessment/counseling to regain eligibility

POLICY IMPLEMENTATONS

* Violation of Athletic Code of Conduct occurs.
* Athletic Director/coach notifies student and parent of violation and consequences.
* Athletic Director sends written parent notification of violation, consequences and the due process procedures.
* If parent choose to appeal they must contact the Athletic Director within 3 school days after notification.
* Athletic Director will schedule a meeting to include the student, parent, coach, and Athletic Director.
* Following the Athletic Director meeting, if the parent chooses to continue the appeal, they must contact the building principal within 3 school days.
* The principal will convene an appeal hearing with a committee comprised of the following voting members: (Pool of appeals candidate members will be elected prior to the start of the school year.)
    - Two coaches
    - One community member
    - One high school teacher (non-coach)
    - One Board of Education member

Also included: (non-voting members)

- M.H.S. principal-Chair
- Athletic Director
- Coach
- Parent/guardian
- Athlete
- Recording secretary

The appeals committee will grant or deny the parent's request by secret ballot and the decision is final. The principal will contact the parents with the committee's decision within 24 hours.

****The season begins for the athlete with the first team practice and concludes at either the awards night or when the athlete begins a new season. If the violation occurs after the athlete's first practice but before they receive the award from the prior season they will receive the award but cannot attend the banquet and will lose eligibility for the current season.**

HOMECOMING

Homecoming continues to be a great tradition at M.H.S. Memories are made that will last a lifetime. There is no place for misbehavior or disrespect. Those unable to conduct themselves properly will not be allowed to participate in any further Homecoming activities, including float building, parade, pep assembly, attending the football game, halftime activities, or the Homecoming Dance.

All Homecoming activities are school related; therefore, all school rules and regulations apply. *Any behavior that jeopardizes the safety of individuals or other students will not be tolerated.*

Anyone not accounted for on Homecoming day will be considered as an unexcused absence. All participants in the Homecoming Parade must have completed the proper paperwork**.**

Drivers of all vehicles in the parade, pre-game, and halftime activities must be at least 18 years of age and have prior administration approval.

MARYSVILLE HIGH SCHOOL DANCE & EXTRA CURRICULAR ACTIVITIES

Dance General Guidelines

*3 dances per year: homecoming, junior prom, senior prom.
*Junior prom will be held at Marysville High School and will feature a catered meal.
*Senior prom will be held at an outside venue (i.e. Alexander's) - the prom ticket/dinner will be a package deal (You must attend the dinner and the prom both).
*Your participation in any Marysville dance gives administration and law enforcement the right to search you, your possessions and/or any vehicles (including limousines).
*Random breathalyzers may be issued at any Marysville High School dances.
*No guests are allowed to attend Homecoming – guests under the age of 21 will be allowed to attend junior and senior proms if all proper paperwork is done ahead of time.
*Any guests attending a Marysville High School dance may be given a breathalyzer before entering.
*Any guests must present a valid school id or driver's license to be admitted into the dance.
*No students will be allowed to enter the prom after dinner. You must attend the dinner to attend the prom. You must attend the prom to attend the All Night Party after.
* No students will be able to enter Homecoming 15 minutes from the conclusion of the game. Exceptions will be made to athletes and court members who have to shower, etc. They will report to the Homecoming dance immediately after getting cleaned up (no later than ½ hour after the end of the game).
*Sexually suggestive dancing will result in student being removed from the event. Parents will be notified and refunds will not be given
*Sexually suggestive dancing includes but is not limited to:

-No front to back dancing
-No bending over
-No inappropriate touching
-No straddling legs
-No overt or prolonged public displays for affection

Dress Code Guidelines

*All attire must meet Marysville high school dress code – an exception to the dress code allows for strapless gowns to be worn at dances as long as the gown adheres to the school dress code pertaining to length (fingertips).
*Students are not allowed to alter attire in such a way that it violates the dress code once they are in the dance. Tuxedo coats, vests, ties and cummerbunds may be removed, but tuxedo shirts must remain on at all times, or a short sleeve t-shirt that meets school dress code, (you may not wear your vest only without a shirt)!

SENIOR CLASS FUNDS

It is customary for the graduation class to spend most of the funds they raise on Senior Class related activities. Funds remaining, after all Senior activities and related expenses have been accounted for, may: be used for purchases for the high school (with class officers, chief advisor and principals approval) - or - transferred to the Student Activities account.

BUILDING OPERATIONS/PROCEDURES

Daily Class Schedule

Monday—Friday		
1st	8:00	8:53
2nd	8:58	9:51
FIT(assignment)	9:51	9:52
FIT	9:57	10:28
3rd	10:33	11:26

4th	11:31	12:24
A Lunch	11:31	12:06
B Lunch	12:29	1:04
5th	12:11	1:04
6th	1:09	2:02
7th	2:07	3:00

Half Day Class Schedule

Monday – Friday		
1st	8:00	8:27
2nd	8:32	8:59
3rd	9:04	9:31
4th/5th	9:36	10:03
6th	10:08	10:35
7th	10:40	11:10

Delayed Start Class Schedule

Monday – Friday		
Staff	7:45	9:05
1st	9:15	9:58
2nd	10:03	10:46
3rd	10:51	11:34
4th	11:39	12:22
A Lunch	11:39	12:14
B Lunch	12:27	1:02
5th	12:19	1:02
6th	1:07	1:50
FIT (assignment)	1:50	1:51
FIT	1:56	2:12
7th	2:17	3:00

*F.I.T. (Focused Instructional Time) is an opportunity where students receive academic assistance, tutoring, and/or mentoring. During this time students work with teachers to further enhance their academic interests, receive assigned academic intervention, and/or attend Advanced Placement classes to further enhance learning. Students work cooperatively with their assigned teacher to determine the location of their Focused Instructional Time to best meet their academic needs.

Students are expected to arrive to all FIT classrooms at the appropriate time. Certified teachers will monitor the hallways and sweep any student to the Viking Academic Center where they will receive academic assistance and assigned a detention for tardiness.

COUNSELING AND GUIDANCE

A counselor is available for each student. Students are encouraged to talk to their counselor about their educational, vocational, or personal concerns. Information on financial assistance to colleges and universities is also available from the counselors.

Students will not be excused from classes to go to the Counseling Office unless they have a pass. Counselors are assigned by alphabet. The counselor's names are on student schedules. Services and information available in the Counseling Office include:

Scheduling/Planning	College information
Scholarship information	Financial Aid info.
Crisis intervention	St. Clair TEC information
Military information	Schedule adjustments, College testing: PSAT, SAT,
Dual Enrollment	Achievement tests: PSAT, SAT

ADMINISTRATION OF MEDICATIONS

A Request to Administer Medication form filled out and signed by the doctor prescribing the medication (prescription or over the counter), the principal, and the parent/guardian, annually.

* A new form is needed for any new medications or changes in dose or frequency of a medication.
* The form must contain: drug name, drug dosage, frequency, time to be given, duration, and any special administration instructions, as well as the student's name and date.
* Medication must be brought to the school in the original pharmacy container by a parent or guardian. Students should not bring in any medication to school. It should have a current date, the student's name, drug name, drug dosage, and times to give the drug and the prescribing doctor's name.
* It is the parent's responsibility to provide the school with the student's medication.
* Medication administration for prescription and non-prescription will be conducted only under a doctor's instruction.
* If a student does not come for their medication and is more than one (1) hour later than prescribed, the parent shall be notified. If unable to make parent contact, medication will **NOT** be given.

* Missed medication must be dispensed by the parent (i.e. early morning dose normally taken at home or late or missed dosage during the school day), unless other arrangements have been made.
* Medications that are no longer being given or are expired need to be picked up by the parent. Medication cannot be sent home with children. Medication that is not picked-up will be disposed of in the presence of another adult.
* Parents are requested to split their own pills, if needed.
* A parent's written authorization to discontinue the distribution of medication is required.
* Medication will only be administered according to the "Medication Permission" form on file.

Self-Possession/Self-Administration of Medication (Intermediate /High School)

Parents requesting that their child self-possess or self-administer their own medication must fill out a Request to Administer Medication form (Self-Possession/Self-Administration section). The District does not monitor or keep logs on the self-administration of student medication.

* Parents shall meet with the school principal or designee to provide and review the instructions of the student's physician and to develop a plan for administration of the medication.
* Students authorized to self-possess/self-administer medication in the school setting shall have possession and control over the medication at all times. The student shall not convey, transfer or otherwise distribute the medication to other students.

The school principal may revoke the approval to self-possess or self-administer medication at any time, upon providing advance notification to the student's parent/guardian. Any such revocation for a student who has a Section 504 Plan or an IEP shall be done in compliance with Section 504 of the Rehabilitation Act and the Individual with Disabilities Education Act (IDEA).

REQUEST TO ADMINISTER MEDICATON

(Actual Form in Student Services Office, this is just an example)

This form must be completed by parent/guardian and kept in the office. All medication must be brought to the school by parent/guardian.

Student: _____Birth Date: _____
LAST, FIRST MI
School: _____Grade:_____

Medication Information

Name of Medication: _____
Dosage: _____Frequency:_____
Time given: _____Duration:_____

Prescription: _____Non-prescription: _____

Instructions: _____
Self-administer and/or self-possess (Only if permitted by school policy). By checking the above box, I represent that the student is capable and responsible to self-possess and/or self-administer this medication.

Physician Information

Attending Physician: _____Phone:_____
Address: _____City/Zip: _____
PHYSICIAN SIGNATURE: _____
Additional Instructions: _____
I hereby request that my child receive his/her medication at school. I understand that the medication will be administered in accordance with the above instructions. I have read and agree to the *Conditions of Approval* as stated below.

_____Date:_____
Parent/Guardian Signature (Student signature if 18 years of age or older)

_____Date:_____
Principal Signature

CONDITIONS OF APPROVAL

Parents have the overall responsibility to ensure that student medication is properly delivered and administered. Parents/Guardians are expected to:

1. Complete, verify accuracy and return to the office the *Request to Administer Medication* form before any medication is brought to school and at least annually.
2. Ensure adequate medication is available and current. This includes monitoring expiration dates; obtaining medication renewals and refills; and splitting any pills so the prescribed dosage is available for administration.
3. Inform the office in writing of any change in the student's health affecting the administration of medication, and/or any changes in medication or the administration thereof, including the termination or discontinuance of the medication.

4. Provide the district in writing with all relevant physician and/or administration instructions.
5. Monitor that the student complies with the appropriate administration requirements, including the manner and time for dispensation of the medication.
6. Unless authorization for self-possession/self-administration or other arrangements have been pre-approved by the Principal, deliver student medication to the office and pick up any expired medication or medication unused at the end of the school year. (The student may personally deliver the medication only if 18 years of age or older; provides advance notification to the office that the student will be bringing medication to school; and delivers the medication to the office immediately upon arrival to school with the medication.)
7. Assist in the development of a self-possession/self-administration plan with the principal, as appropriate.

Special conditions for self-possession/self-administration:

1. The student is responsible for the physical possession of the medication. Except during proper administration, the medication must be maintained in a container appropriately prepared and labeled by the prescribing physician, pharmacy or pharmaceutical company from which the medication was procured.
2. The school does not monitor or maintain administration records for the self-possession /self-administration of medication. The parent/guardian/student is expected to follow and monitor appropriate administration requirements.
3. The school principal may revoke approval to self-possess/self-administer medication at any time, upon providing notification to the student's parent/guardian or to the student if 18 years of age or older.

Disciplinary Actions:

Possessing or taking medication in school without approval; sharing medication with or distributing medication to another student; or failure to follow these rules and procedures will result in disciplinary action, up to and including expulsion from school.

Parent/Guardian Initials: _____Student Initials: _____

*Students who are 18 years of age or older or an emancipated minor have the responsibility of the parent/guardian under these *Conditions of Approval.*

IMMUNIZATIONS

In accordance with Michigan law, the Marysville School District requires immunization records for all students. New students, upon enrolling, must verify up-to-date immunizations. A student's failure to comply with the State Law will result in the recommendation the student by excluded from attending school, until compliance is met.

RESIDENCY/ENROLLMENT

A student must be living with a parent or guardian within the border of the Marysville School system in order to attend our schools. Proof of residency is required as per State guidelines.

Immediate contact with the assistant high school principal must be made if a student changes his/her address either within our district or outside the district.

If a student moves outside our district and fails to contact the assistant high school principal prior to the move or immediately after such a move the student, upon being discovered as a nonresident, may be removed *immediately*, from enrollment in the high school.

SCHOOL OF CHOICE

The Marysville School District participates in the School of Choice Program. Please contact the High School Office at 364-7161 or the St. Clair RESA at 364-8990.

FOREIGN EXCHANGE PROGRAM

M.H.S. welcomes foreign exchange students, with the understanding, those students will abide by all rules, regulations and expectations as all other students.

The District approves M.H.S. students to participate in recognized and accredited exchange programs. Those individuals interested in becoming involved in studying abroad must: 1.) submit a written request, with parental permission 2.) meet with his/her counselor to discuss and develop a plan relative to graduation requirements, courses, credit transfers, timelines, etc. 3.) meet with the principal, along with a parent and counselor, to determine if the placement is in the best interest of the student.

FIELD TRIPS

Any field trips taken inside or outside the borders of the school system can be arranged with the financial involvement of each student participating. In this case, each student attending the field trip experience will be assessed a dollar figure on the basis of the total cost of the trip divided by the number of students attending. Mr. Hurley, Transportation Director, will determine the cost of the trip based on contracted stipulations.

All school rules and expectations remain in effect on all field trips.

VIKING YEARBOOK AND COMPOSITE PICTURE

The school administration reserves the right to establish specifications for pictures and who we will do business with for the creation of the composite. Seniors will be responsible for pictures that will be placed on the composite. The High School office will be the designated place for seniors to take their pictures for the composite.

All seniors who wish to be on the composite (and the more seniors on the composite the better it is) must bring a copy of their senior picture, as specified below, to the office. There *will not be a charge* to be on the composite. There will be a *$15 charge if you want an 8.5 x 11 color copy of the composite*. Payment must be made at the time you bring your picture in for the composite.

All pictures for the yearbook must be turned in to Mrs. Barney or her designated yearbook staff member. It is the responsibility of all seniors to get their pictures to the proper place for processing. DEADLINES MUST BE MET!

The following guidelines will be used for pictures:

YEARBOOK PICTURE

Size	2x2
Color	Color
Finish	Glossy
Pose	Any vertical shot
Background	No visible names of company signatures
Deadline	October 17th

COMPOSITE

Head size	2 1/8" x 3 1/8"
	1 3/8 head to bottom of chin
Color	Color
Oval	1 3/8" x 2"
Pose	Head and shoulders only, no props
Background	Medium/dark blue background

No visible names of company signatures
Must be approved by administration

CAFETERIA AND LUNCH PERIODS

The lunch period is divided into two sessions. Classes will be in session during this time so it is important that students be considerate of others. The MHS Cafeteria does not allow charging of lunches.

Students can help keep the cafeteria a pleasant place to eat by depositing all utensils and waste in the proper areas before leaving and keeping tables and floors clean of litter. All food must be eaten in the cafeteria, commons areas or outside. The lunch periods are part of the school day, therefore, all school rules and expectations are in effect.

REGULATIONS FOR LUNCH PERIODS

1. Students are not allowed to go to their lockers without permission.
2. There is no loitering in the gym lobby or halls. Students must go to the cafeteria, commons area or outdoors during lunch period.
3. At no time are students allowed in the gym during noon hour unless authorized.
4. Students have the privilege of "open lunch" which means they may leave campus for lunch if time and transportation permits. Students who choose to leave campus for lunch are responsible for returning to class promptly.
5. Students must not loiter in the parking lot.
6. Places totally off limits during lunch hours:
    a. 2nd floor
    b. Classroom wing.
7. Students must not loiter in or around the businesses across the street.

Student hall supervisors are employed to supervise the halls and cafeteria during lunch.
Their responsibilities include reporting violations of the student behavior code to the Assistant Principal, check students for hallway passes, keep students out of the hallways during lunch and assist the teachers and visitors when needed. These hall supervisors are employees of the school district and must be treated with the same respect as other district employees.

TORNADO PLAN

If the time arises when a tornado threatens student safety, students are expected to give their undivided attention.

As quickly as school administrators become aware of a tornado watch (the potential for a tornado exists) they monitor the situation closely. If a watch is in effect, as school lets out, students will be allowed to leave at 2:50 p.m. and buses will run as scheduled.

If the area is under a tornado warning situation, regardless of the time of day, *no student will be allowed to leave and buses will not run*. If this occurs at the end of a day, students will be expected to remain in the building until the warning has expired. There can be no student movement from the building during a tornado warning (this is the law).

In the event the area is under a tornado warning, it means that a tornado has been sighted and we may be in its path. *All persons in the high school building shall report, in an orderly fashion as prescribed over the public address system, to the lower level and remain there until the warning has passed*.

Parents wishing to take their students from the building may do so by contacting, in person (not via the telephone), the administrator in charge of the high school during the warning.
Due to the highly destructive and deadly nature of tornadoes it becomes necessary to expect the utmost cooperation from all present in the building during such events.

SCHOOL CLOSING
School closing or delay - When weather conditions result in school being delayed or closed the information will be broadcast on:

WPHM 1380
WHLS 1450
WNFA 88.3
DetroitFreePress-FREEP-www.freep.com/closings
TV – All major Detroit news broadcasts, Channel 6
Celly, Facebook, Twitter

Whenever school is closed, extra curricular activities for that date shall be postponed or carried on at the discretion of the administration.

INSTRUMENTS
Instruments that are property of the Marysville School System are assigned by the band director to members of our High School Band. A completed *Instrumental Loan Agreement* must be completed before an instrument is issued. As per the *agreement*.

1. A fully-functioning instrument will be loaned to the student upon the payment of a $20 user fee. This instrument will be sanitized and in workable condition prior to being issued.
2. Each student will keep the instrument clean, polished and free from dents, cracks, and/or scratches.
3. I (the user) will pay all repair costs while the instrument is on loan.
4. Upon completion of the school year, I (the user) will return the instrument promptly to the director in the same working order that it was received.
5. I (the user) will not loan the school-owned instrument to anyone and will not allow anyone to handle the instrument.
6. I (the user) understand that the school authorities and/or the director of bands can request that the equipment be returned any time during the school year if the loan agreement is not being adhered too.
7. If the instrument is not returned at the completion of the school year, I (the user) understand that all replacement costs incurred will become the student's sole responsibility.

TELEPHONE CALLS
Students *will not* be allowed to use the telephone during class time except for an emergency. Students may only receive emergency calls as determined by the high school staff.

The phones in the school offices are *not* to be used for calls without permission.

SNOW DAY/FINAL EXAM POLICY
If school is cancelled on a day of a final exam(s), the first day of school, following the cancellation, students will take the final exam(s) that were originally scheduled on their first snow day.

LOCKS AND LOCKERS
Lockers in the school or on school property belong to the school. At no time do they become property of the student. Students should not expect privacy in these areas because the school district retains the right to search them at the discretion of the school administration, and to seize any illegal, unauthorized, or contraband materials discovered in the search.

Periodic searches of these areas may be conducted by school officials, with or without the assistance of law enforcement officers, at any time, with or without notice to the students. No consent or search warrant is required for inspection of these areas. For the purposes of this policy "search" includes, but is not limited to visual inspection, physical inventory of contents, sniff by contraband detecting dog or other animal or by electronic device, photography of all sorts, electro-magnetic photography of all sorts, and inspection by electro-magnetic sensors of all sorts.

Every reasonable attempt shall be made to afford the student the right to be present during the search. However, when safety concerns are the issue, the school reserves the right to make a search without the student being present or with a police officer if the student is present.

A student's failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action. A student's person and/or personal effects (e.g. purse, book bag, athletic bag) may be searched whenever a school official has reasonable suspicion to believe that the

student is in possession of illegal or unauthorized materials. If a properly conducted search yields illegal or contraband materials, such finds shall be turned over to proper legal authorities for ultimate disposition.

Each student is responsible for and is expected to occupy the locker to which he or she is assigned. Locks can be obtained from Student Services. Gym locks and lockers may be obtained through the Athletic Office. A $5.00 charge is collected for any lock not returned. It is also recommended that the students leave large sums of money and expensive personal property at home.

Each student has been assigned one locker. If you move in with another student, please report your move to Student Services. No more than two students to one locker.

No tape of any kind is to be put on the lockers. No Locker Signs will be allowed.

Damage resulting from too many articles in the locker or abuse to that locker, is the responsibility of the student assigned. Payment for damage will be expected before credits for the year are granted.

LUGGAGE CHECK

The safety, well-being and enjoyment of students, as they relate to all trips, are the focus of this policy/procedure. When students participate in school related activities and luggage is required, the luggage may be subject to be searched/checked. As per below:

A student's person and/or personal effects (e.g. purse, book bag, athletic bag, luggage) may be searched/checked whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized.

In addition, the administration and/or respective teacher, advisor, or coach may determine if and when any search would take place. Factors of consideration, which may be included with regard to, planned checks:

* Length of trip (days)
* Length of trip (miles)
* Number of students attending
* Number of chaperones
* Detail of accommodations (student/chaperone room locations)
* Prior knowledge of potential problems

Guidelines for all searches/checks:

* Searches/checks to be overseen by the respective teacher, advisor, or coach
* Females luggage will be checked by female adults
* Males luggage will be checked by male adults
* The student is present
* The student will open his/her own luggage
* The student will maneuver his/her own belongings
* Planned searches be fully communicated to students and parents
* A timeline for the completion of the search be established

If, for any reason, luggage is found to contain articles/items that are illegal by rules as outlined in the Student Handbook, Marysville School District Policies, or by the law, the student will not be allowed to take the trip and will be referred to the school administration.

CLUBS AND ORGANIZATIONS

It's a privilege to participate in extra curricular activities. Appropriate conduct/behavior should not be the domain of strictly the athlete and should encompass and embrace *all activities* affecting students.

LIBRARY

The use of the library is under the direction of the Media Specialist. Books, newspapers, current magazines, pictures, pamphlets, records, filmstrips, Internet access, and microfiche readers are all available for student use.

Articles may be checked out, but must be returned before the $10.00 book deposit will be returned at the end of the school year. While in the library, all students should respect the rights of others to study or read in a quiet atmosphere.

MILITARY RECRUITERS/HIGHER EDUCATION INSTITUTIONS

Upon requests from military recruiters and/or higher education institutions, schools must provide junior and senior names, addresses, and telephone numbers as per federal law, unless parent objects to such release. Please contact Marysville High School at 364-7161 if you would like to have your son/daughter's name and information taken off the list.

RIGHT TO REVIEW RECORDS

Students and parents/guardians have the right to review and examine official records held by the school concerning that student. A one (1) day notice may be required for such an examination.

New legislation intended to protect young athletes from sports-related concussions mandates public school districts provide educational materials regarding concussions to all students and parents/guardians of students participating in a practice, a competition, or a physical education class.

Accordingly, the following important information is shared with our school community. Please be sure you read this information with your child. Parents and students must sign and return acknowledgement of this educational material starting with the 2013-14 school year. The acknowledgement form will be provided by your school office.

Educational Materials for Parents and Students (Content Meets MDCH Requirements)
Sources: Michigan Department of Community Health, CDC and the National Operating Committee on Standards for Athletic Equipment (NOCSAE)

UNDERSTANDING CONCUSSION

Some Common Symptoms

Headache	Balance Problems	Sensitive to Noise	Poor Concentration	Not "Feeling Right"
Pressure in the Head	Double Vision	Sluggishness	Memory Problems	Feeling Irritable
Nausea/Vomiting	Blurry Vision	Haziness	Confusion	Slow Reaction Time
Dizziness	Sensitive to Light	Fogginess	"Feeling Down"	Sleep Problems
		Grogginess		

WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning or a sudden stopping and starting of the head. Even a "ding", "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven't been knocked out.

You can't see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to play on the day of the injury and until a health care professional says they are okay to return to play.

IF YOU SUSPECT A CONCUSSION:

1. SEEK MEDICAL ATTENTION RIGHT AWAY – A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don't hide it, report it. Ignoring symptoms and trying to "tough it out" often makes it worse.
2. KEEP YOUR STUDENT OUT OF PLAY – Concussions take time to heal. Don't let the student return to play the day of injury and until a health care professional says it's okay. A student who returns to play too soon, while the brain is still healing, risks a greater chance of having a second concussion. Young children and teens are more likely to get a concussion and take longer to recover than adults. Repeat or second concussions increase the time it takes to recover and can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. They can be fatal. It is better to miss one game than the whole season.
3. TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION – Schools should know if a student had a previous concussion. A student's school may not know about a concussion received in another sport or activity unless you notify them.

SIGNS OBSERVED BY PARENTS:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Moves clumsily
- Can't recall events prior to or after a hit or fall
- Is unsure of game, score, or opponent
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes

CONCUSSION DANGER SIGNS:

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. A student should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people/places
- Becomes increasingly confused, restless or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously)

HOW TO RESPOND TO A REPORT OF A CONCUSSION:

If a student reports one or more symptoms of a concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of athletic play the day of the injury. The student should only return to play with permission from a health care professional experienced in evaluating for concussion. During recovery, rest is key. Exercising or activities that involve a lot of concentration (such as studying, working on the computer, or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rest breaks, be given extra help and time, spend less time reading, writing or on a computer. After a concussion, returning to sports and school is a gradual process that should be monitored by a health care professional.

Remember: Concussion affects people differently. While most students with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

To learn more, go to www.cdc.gov/concussion. 7/16/13

FERPA Notice: Your Rights and Your Child's Records

The Family Educational Rjghts and Privacy Act (FERPA) afford to parents guardians of students, and to students themselves who are over 18 years of age certain rights with respect to the student's education records maintained by the Marysville School District. These rights are outlined below:

1. The right to review and inspect the student's education records within 45 days of the day the district receives a written request for access. Parents or eligible students should submit to the school principal a written request that identified the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the district to amend a record they believe is inaccurate or misleading. They should write the Superintendent of Schools clearly identifying the part of the record they want changed and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their rights to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right, to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent, One exception, which permits disclosure without consent is to school officials with legitimate educational interests, A school official includes a person employed by the district as an administrator, supervisor, instructor, counselor, support staff member (including health or medical staff and law enforcement personnel)a person serving on the district's school board, a person or company with whom the district has contracted to perform a special task such as an attorney, auditor, medical consultant, or therapist, or a parent, student or other person serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her responsibilities for the district. Upon request, the district also discloses education records without consent to officials of a school district in which a student seeks or intends to enroll. If you do not want the school district to disclose directory information without your prior written consent you must notify the district prior to September 15t, The district has designated the following as directory information:

    - Student's name
    - Participation in officially recognized activities and sports
    - Address
    - Telephone listing
    - Weight and height of members of athletic teams
    - Photograph
    - Degrees, honors and awards received
    - Date and place of birth
    - Dates of attendance
    - Grade level
    - Program of study

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirement of FERPA. The name and address of the office that administers FERPA is the Family Policy Compliance Officer, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 2002-4605.

Student Privacy Notice and Consent/Opt-Out for Specific Activities

The Protection of Pupil Rights Amendment (PPRA), 20 USC § 1232h, requires the Marysville Public Schools District to obtain consent or allow you to opt your child out of participating in certain school activities, including a student survey, analysis, or evaluation in an applicable program that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;

5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as lawyers, physicians, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parent/guardian; or
8. Income, other than as required by law to determine program eligibility or financial assistance.

This opt-out right also applies to the collection, disclosure, or use of student information for marketing purposes ("marketing surveys") and to certain physical exams and screenings.

At this time, there are no activities requiring parent/guardian notice and consent or opt-out for the upcoming school year scheduled. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 or older or an emancipated minor under Michigan Law). If any activities are scheduled you will be notified and have the opportunity to opt your son/daughter out of participating.

FIRE ALARMS
When the fire alarm sounds, everyone should exit the building immediately.

Students should not risk lives by assuming the alarm is false or only a practice. Accidents do happen. If by chance an alarm is accidentally set off, go to the office immediately and convey the information so that the alarm can be stopped and people returned to the building. Pulling an alarm, unnecessarily, is dangerous and will result in punishment to those involved. A police report will be filed and prosecution considered.

AMBULANCE SERVICE
Fees charged are for services rendered and all patients receiving emergency medical care and transportation are billed for these services. The term "all" refers to any patient, either inside or outside the City of Marysville.

Every effort will be made to contact parents prior to emergency transportation. However, the safety of the child will remain the top priority resulting in the use of the city's emergency units in any case where the health and welfare of a child is in peril.

SCHOOL BUS
Student conduct on school buses will be in conformity with the rules and regulations established by the Marysville Public Schools and the bus contractor. Bus drivers have the delegated authority to control students on buses. To ride home on another bus, a phone call or written permission is required and the student will need to acquire a bus pass from Student Services.

Students riding on buses to school sponsored activities must return by the same bus. The privilege of riding a bus may be revoked for misconduct or refusal to comply with established rules and regulations. The school bus will be considered an extension of the school for disciplinary purposes.

BUS PICK UP/DROP OFF
The bus loop is for the bus pick up/drop off of students. All other vehicles are prohibited from the bus loop from 7:00 a.m. – 3:30 p.m.

FINANCIAL TRANSACTIONS
Before school, during their lunch hours, and after school are times that students can complete financial transactions.

If you have a debt to pay, a ticket to buy, money to turn in for a project, etc. you should do this at the above stated times.

WORK PERMITS
Working papers are necessary for all students under the age of 18. The Work Permit and Age Certificate will be issued to any minor 15-17 years of age. These papers are available in the main office.

VISITORS
All visitors must report to the office. Students wishing to escort visitors through the school must request permission to do so (24 hours in advance) through Student Services, prior to the visit. Permission will be granted, in writing, on an individual basis.

ELEVATOR USE
The elevator is for use by handicapped students, moving equipment and emergency use. Keys are available in Student Services on a need basis. Students obtaining a key will be responsible for the key. A fee will be charged if the key is not returned.

AS A STUDENT AT MARYSVILLE HIGH SCHOOL, IT IS IMPORTANT THAT YOU BECOME FAMILIAR WITH ALL OF THE PROCEDURES AND EXPECTATIONS AS OUTLINED IN THE STUDENT HANDBOOK.

MARYSVILLE SCHOOL DISTRICT ADMINISTRATION

CENTRAL OFFICE ADMINISTRATION

Superintendent – *Dr. Shawn Wightman*
Assistant Superintendent – Andrea Glynn
Director of Finance – *Rebecca McFarland*
Director of Special Services – *Karrie Smith*
Buildings and Grounds Manager - *Rick DeNardin*
Food Service Director – *Pam Heintz*
Marysville School Bus Service - *John Hurley*

BOARD OF EDUCATION

President – Dave Schmorrow
Vice President - Kevin Palmateer
Treasurer – Mike Rutallie
Secretary - Nicole Winston
Trustee – Barry Kreiner
Trustee - Jeff Tucker
Trustee – David Watson

2016-2017

MPS School Calendar

495 E. Huron BLVD
Marysville, MI 48040
Phone: 810.364.7731
Fax: 810.364.3150

August '16

Su	M	Tu	W	Th	F	Sa
						6
7						13
14						20
21						27
28		30	31			

September '16

Su	M	Tu	W	Th	F	Sa
						3
4		6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '16

Su	M	Tu	W	Th	F	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November '16

Su	M	Tu	W	Th	F	Sa
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13	14	15	16	17	18	19
20	21	22	23			26
27	28	29	30			

December '16

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11	12	13	14	15	16	17
18	19	20				24
25						31

January '17

Su	M	Tu	W	Th	F	Sa
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22	23	24	25	26	27	28
29	30	31				

Aug 30	Welcome Back/Professional Development Day (no students)
Aug 31	Staff Work Day (no students)
Sep 06	First day of school
Sep 16	Professional Development Day (no students)
Oct 26	MHS evening P/T Conf. (full day of classes)
Oct 27	MHS afternoon/evening P/T Conf. (AM classes only)
Oct 28	MHS (AM classes only for all staff/students)
Nov 04	MMS/Elementary Records Day (AM classes only)
Nov 08	Professional Development Day (AM classes only)
Nov 14	MMS evening P/T Conf. (full day of classes)
Nov 15	Elementary evening P/T Conf. (full day of classes)
Nov 16	MMS evening P/T Conf. (full day of classes)
Nov 17	MMS afternoon P/T Conf. (AM classes only)
	Elementary afternoon/evening P/T Conf. (AM classes only)
Nov 18	MMS/Elementary (AM classes only for all staff/students)
	MHS (full day of classes)
Nov 23	Thanksgiving Break (AM classes only for all staff/students)
Nov 28	Classes resume
Dec 20	Winter Break begins @ end of day (full day of classes)
Jan 04	Classes resume
Jan 26	MHS Records Day (AM classes only for all MHS students)
	MMS/Elementary (full day of classes)
Jan 27	Records Day (no students)
Feb 16	Mid-Winter Break (AM classes only for all staff/students)
Feb 21	Classes resume
Mar 31	Spring Break begins @ end of day (full day of classes)
Apr 10	Classes resume
Apr 13	Good Friday/Easter Monday Break @ end of day (full day of classes)
Apr 18	Classes resume
May 26	Memorial Day weekend (AM classes only for all staff/students)
May 29	Memorial Day (no students)
Jun 15	Records Day (AM classes only for all students)
Jun 16	Last Day (AM classes only for all students)
PLC	Late Start (MHS/MMS classes begin @ 9:15 AM-3:00 PM
	Elementary classes begin @ 9:45 AM-3:30 PM

February '17

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
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March '17

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April '17

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May '17

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28		30	31			

June '17

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18						24
25						

July '17

Su	M	Tu	W	Th	F	Sa
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2						8
9						15
16						22
23						29
30						

SKW